



# Shahir Annabhau Sathé Mahavidyalaya

Arts & Science  
Mukhed Dist.Nanded - 431715 (M.S.)  
IQAC CELL  
NAAC ACCREDITED C++ GRADE  
E-mail - sascmkd@gmail.com

**Shri.Avinash M. Ghate** B.E. (Mech.)  
President  
Ex.MLA Mukhed - Degloor

**Dr.Manohar Totare** (M.A.,NET,SET,Ph.D.)  
I/C Principal  
drmanohartotare@gmail.com

Ref.No. SASM/2019/20/

Date : / /202



IQAC Report 2022-23

## Meeting-1<sup>st</sup>

Minutes and Report of the Meeting held on 22<sup>nd</sup> Aug, 2022

### Notice

08/08/2022

All the IQAC members are hereby informed that there is meeting going to be conducted at 2:30 p.m. on 22/08/2022 in the IQAC.

IQAC Coordinator


Principal

### Agenda

1. Discuss Academic Planning and Calendar
2. Discuss regarding the submission of AQAR 2022-23
3. Preparation of College committees
4. Upgrade Library Software
5. Entrust NAAC work to various criterion wise committees.
6. Conduct FDP and IPR
7. Add more Certificate courses
8. Discuss other things with the permission of chairman.

### Minutes of Meeting

Task	Minutes
Felicitation of the President	2:30 PM - 02:32PM
Presentation of Minutes of last meeting by Coordinator	02:32 PM- 02:37PM
Discussion over various Agenda of meeting	02:37 PM – 03:40 PM
-Emergency Topics with the permission of President	03:40 PM – 03:50 PM
Vote of Thanks	03:50 PM - 03:55 PM

  
Principal  
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Mahavidyalaya, Mukhed  
Tq.Mukhed Dist.Nanded





**Present Members for Meeting:** The meeting of IQAC is arranged on 22/08/2022 under the President Dr. M.J. Totare, Principal and Chairman of IQAC. The meeting was held about alumni organization. Following members are called for the meeting:

**Following Members were present for the meeting**

SR. NO.	NAME	DESIGNATION
1	Dr. M. J. Totare	(President )
2	Dr. Kalyankar S.B.	(Co-ordinator)
3	Shri. Doibale S. S.	(Head Dept. of Mathematics)
4	Dr. G. R. Reddy	(Head Dept. of English)
5	Dr. Dhavale S. D.	(Head Dept. of Botany)
6	Dr. Mukhedkar S. S.	(Head Dept of Chemistry)
7	Dr. Kalepwar Y. D.	(Director, Physical Education)
8	Shri. Ghodke M. B.	(OS)
9	Dr. Andhare A. V.	Invitee
10	Shri. Ghate A. M.	(Institution Representative, PSSSM, Mukhed )
11	Mr. Rathod Ramdas Raju	Alumni representative
12.	Mr. Rindakwale Ashish Balaji	Alumni representative
13	Mr. Jadhav Venkatrao	Parents and community representative
14	Mr.Ghate G.K.	Industrialist
15	Miss. Doibale Sayunkta Sanjeevrao	Students representative
16	Mr.Chavan G.C.	(Educationalist)
17	Dr.Shrirame R.G.	External Expert

**Summary of the Discussion in Meeting:**

1. Prepare academic calendar and Academic Planning
2. To prepare AQAR for NAAC cycle-2 .
3. Upgrade Library Software

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4. Distribution of NAAC work to various committees.
5. Fill PBAS forms of staff
6. Add more certificate courses
7. Conduct Programme on IPR and Human Rights
8. Conduct FDP Programme for Non-teaching staff

**Action Taken Report:**

Sr. No	Plan	Action Taken
1	Prepare academic calendar and academic planning	Prepared
2	Prepare AQAR for NAAC cycle-2 .	In Process
3	Upgrade Library Software	Fee paid
4	Fill PBAS forms of staff	Filled
5	Conduct FDP and IPR, Human Rights	Discussed
6	Add more certificate courses	Discussed
6	Distribution of NAAC work to various committees.	Distributed

Date:

Time:

IAQC

President

Principal  
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Mahavidyalaya, Mukhed  
Tq. Mukhed Dist. Nanded







## Meeting 2<sup>nd</sup>

Minutes and Report of the Meeting held on 26<sup>th</sup> December 2022

### NOTICE

12 /12/2022

All the Faculty members of IQAC are hereby informed that there is meeting regarding to preparation 'NACC Cycle-02' at 03:00 p.m. on 26<sup>th</sup> December 2022 in the IQAC cell.

**IQAC Coordinator**

**Principal**

### Agenda of the Meeting:

1. Conduct parents meet
2. Prepare AQAR 2022-23
3. Organize training courses for Teaching staff.
4. Discuss on examination schedule
5. Discuss other topics with the permission of chairman

### Minutes of Meeting

Task	Minutes
Felicitation of the President	03:00PM - 03:02PM
Presentation of Minutes of last meeting by Coordinator	03:02 PM- 03:10 PM
Discussion over various Agenda of meeting	03:10 PM – 04:00 PM
-Emergency Topics with the permission of President	04:00 PM – 04:10 PM
Vote of Thanks	04:10 PM - 04:15 PM

**Present Members for Meeting:** The meeting of IQAC is arranged on 26<sup>th</sup> December 2022 under the President Dr. M.J. Totare, Principal and Chairman of IQAC. The meeting was held about alumni organization. Following members are called for the meeting:

**Principal**  
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Following Members were present for the meeting

SR. NO.	NAME	DESIGNATION
1	Dr. M. J. Totare	(President )
2	Dr. Kalyankar S.B.	(Co-ordinator)
3	Shri. Doibale S. S.	(Head Dept. of Mathematics)
4	Dr. G. R. Reddy	(Head Dept. of English)
5	Dr. Dhavale S. D.	(Head Dept. of Botany)
6	Dr. Mukhedkar S. S.	(Head Dept of Chemistry)
7	Dr. Kalepwar Y. D.	(Director, Physical Education)
8	Shri. Ghodke M. B.	(OS)
9	Dr. Andhare A. V.	Invitee
10	Shri. Ghate A. M.	(Institution Representative, PSSSM, Mukhed )
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12.	Mr. Rindakwale Ashish Balaji	Alumni representative
13	Mr. Jadhav Venkatrao	Parents and community representative
14	Mr.Ghate G.K.	Industrialist
15	Miss. Doibale Sayunkta Sanjeevrao	Students representative
16	Mr.Chavan G.C.	(Educationalist)
17	Dr.Shrirame R.G.	External Expert

- **Summarizing Points Discussed in the meeting:**
  - 1] Interaction with faculty regarding NAAC.
  - 2] Organize Training course for staff
  - 3] Date of Meeting with parents must conveyed.
  - 4] Contact with Alumni & start the process of registration
  - 5] Discussion on strengthen departments

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**Action Taken Report:**

Sr. No	Plan	Action Taken
01	Conduct parents meet with the parents.	Conducted Parents' meet and suggestions are taken in the form of feedback.
02	Training courses for teaching and non-teaching staff.	conducted
03	Preparation of Criterion wise report of AQAR 2022-23	In Process.
04	Organize training course for staff	Conducted
05	Start the process of Alumni registration	File Submitted
06	Discussion on strengthen departments	Deiscussed

**Date:**

**Time:**

**IAQC**

**President**

**Principal**  
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